



Morton Academy

The best in everyone™

Part of United Learning

GPS/CA

26th September 2023

Dear Parent/Carer

Since I wrote to you last academic year, staff in the Academy have been working to ensure that all students are able to access the SatchelOne home learning platform. Happily, the vast majority of our students are now able to access this by selecting the options shown below on SatchelOne.com.

The screenshot shows the SatchelOne login interface. At the top left is the 'Login' label and a 'Forgot password?' link. Below are three role selection buttons: 'Staff', 'Parent', and 'Student'. The 'Student' button is highlighted with a green oval. Below the role selection are two radio button options: 'I already have an account' (selected, highlighted with a green oval) and 'I don't have an account yet'. The main login form, including fields for 'Richard Rose Morton Academy', 'Enter email address or username', and 'Enter password', along with a 'Log in' button, is crossed out with a large red 'X'. Below this, there is an 'Or log in with:' section with a 'Sign in with Office 365' button highlighted by a green oval.

Once students have selected “Sign in with Office 365” they will be asked to enter their school **e-mail address** (e.g. dave.jones@student.rrma.org.uk) and the password that they use to allow them to access their e-mails and all other platforms used across the Academy. Our ICT teachers will continue to practice logging in with Year 7 students so that they become proficient in using these details, so please don't panic if your child is not yet able to access this platform as smoothly as you would wish.

Our attention now also turns to assisting parents to access the parental account feature. Students were provided with a parental pin code in July, however, if the pin provided has not yet been activated it will now have expired. To obtain a replacement pin number please have your child log on, preferably using a computer or tablet, and select “account settings” in the top left. This will take them to a page similar to the one seen below where they will find the “show code” option in the bottom right of the screen. This code can then be used in conjunction with the instructions included in my earlier letter. This can still be found here [160623 Satchel1 Letter.pdf \(rrma.org.uk\)](#).

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Account settings My details

My details

First name	Last name
<input type="text" value="Phoebe"/>	<input type="text" value="Edwards"/>
Email	Username
<input type="text" value="phoebes123@gmail.biz"/>	<input type="text" value="pedwards123ed"/>


Change your password

New password	New password Confirmation
<input type="text" value="New password"/>	<input type="text" value="New password Confirmation"/>

Manage notifications

Task published	<input type="checkbox"/>
After school task reminder	<input type="checkbox"/>

Phoebe Edwards



My classes

[View a full list of all your classes](#)

Add homework to my personal calendar

View your homework calendar on the go, sync with your personal calendar to see homework details and deadlines.

My Parent Code

[Show code](#)

Students in Years 8 to 11 have begun to receive after-school detentions for the non-completion of home learning. Year 7 students will not begin receiving these detentions until after the October half-term holiday. In order to view the homework which has resulted in this detention, please review the parent tutorials found at [Parent Video Guides | Satchel Help Center \(satchelone.com\)](#). This will support you in viewing the homework task which has been marked as “not submitted” on your child’s **gradebook**. School reception staff are unable to access this information. This information cannot be accessed via Arbor. Whilst SatchelOne is being used as the homework communication and administration platform, Arbor continues to offer the same information as it has previously.

Please do contact the Academy if you encounter any further issues.

Yours faithfully

Gavin Parker-Smith
Lead Teacher and 2nd in Science